



Accounting

Major: Business Administration Emphasis: Accounting
Degree: Bachelor of Science

Introduction

Accounting involves the examination, organization, management, and design of accurate recording and transactions. The study of accounting attempts to make the student aware of the various ways one can maintain accurate, up-to-date financial and business practices. This includes a focus on methods of compilation, verification, supervision, revision, examination, efficiency recording, designing and reporting of such practices for both individuals and businesses. Knowledge and implementation of good accounting procedures are required if financial or business success is to be realized, whether it be for an individual, family, or business. A few of the major specializations include public accounting, tax accounting, cost accounting, government accounting, budget accounting, and internal auditing. Computers and management information systems have served to enhance the availability and timeliness of accounting information, and this has opened up a whole new field for accountants.

What are some of the job tasks?

- Audit, work with taxes, advise clients
- Organize, manage, and present complex transactions
- Prepare, analyze, and verify financial reports
- Prepare monthly financial statements
- Record raw source data
- Serve as objective outsider or in an advisory capacity
- Present reports to others

What are some desirable personal qualities?

- Be able to work accurately with detail
- An aptitude for math
- An ability to communicate effectively both written and orally
- An ability to analyze, compare and interpret facts and figures quickly
- An ability to concentrate for long periods of time
- An ability to work independently and with a team

What are some potential occupations?

Appraiser/Assessor
Bank Examiner
Budgetary Accountant
Chief Accountant
Chief Cost Accountant
Controller
Credit Manager
Director of Credit/Collection Department
Economist
Educator
Financial Analyst
Financial Planner
General Auditor
Internal Auditor
Internal Revenue Agent
Management Accountant
Plant Accountant
Public Accountant
Systems Analyst
Tax Accountant
Treasurer
Vice President of Finance

Additional information

Experience acquired through cooperative education or internships can prove valuable in obtaining professional positions.

Each state establishes its own education, experience and other requirements.

Certification is achieved by passing the Uniform CPA Examination.

Most states require a period of practical experiences in accounting before they will grant a CPA certificate, usually one to three years of public accounting experience.

Who hires?

- Accounting Firms
- Banks
- Business/Industry
- Financial Institutions
- Government Agencies
- Insurance Companies
- Medical Institutions

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